

MIDDLESEX BEACH ASSOCIATION PERMIT APPLICATION
SMALL PROJECTS UNDER \$25,000

MBA Building Permits are required in advance for all Construction, Repair, Tree Removal, Demolition, Paving, Maintenance and any other work.

- a. Large Projects:** Large Projects include any work valued at \$25,000 or more.
- b. Small Projects:** Small Projects include any work, including repair, maintenance, landscaping, driveway, or tree work valued at less than \$25,000. MBA cumulates the value of work being done concurrently or in proximity on the same property to determine whether it is considered a Small Project or whether the collective work should be deemed a Large Project.
- c. Demolition:** Demolition includes substantially deconstructing, demolishing, disassembling, removing or otherwise reducing an existing structure, whether or not it will be replaced.
- d. Emergency Repair Work:** Emergency repairs include only the minimum, immediate, short-term work necessary to control unexpected and immediate threats to people or property which, if not remediated, would reasonably result in proximate injury, death or loss of property. An MBA Building Permit is not required to initiate Emergency Repair Work.

Ownership Entity: _____ MB Address: _____

Primary Contact: _____

Perm Address: _____

Phone No. _____ email: _____

Contractor: _____ Phone No. _____

Contractor Address: _____

Project Cost: _____ Est Completion Date: _____

Height of highest point above road _____

I/We hereby apply for a permit to perform the following scope of work:

I/We agree: To adhere strictly to the plans and specifications listed in the above description to be approved by the MBA Building Committee unless changes are authorized in writing by the Building Committee; to obtain appropriate Sussex County & DNREC permits as appropriate for this work (*with particular attention to County codes regarding Single Family Zone requirements, if applicable*); **to engage in work as above only when permitted by the Middlesex Beach Association Rules and Regulations and otherwise abide by the Restrictive Covenants of the Middlesex Beach Association**; and agree to repair or pay the actual cost of repair to any other property damaged in the course of work hereby authorized.

Property Owner's Signature(s): _____ Date: _____

All required documents as specified in the Middlesex Rules and Regulations for Construction document should be included with this application. Submit this application electronically to:

building@middlesexbeach.org or mail documents to: **Community Association Services, Inc., MBA Property Manager, 8600 Coastal Highway, Ste 200 Ocean City MD 21842. Telephone: 410.524.1500.**

FOR BUILDING COMMITTEE USE ONLY

Date Received: _____ Permit Issued: _____