



## Committee Reports to the Board

Saturday, January 11, 2020

### **Beach Patrol Committee**

The Beach Committee would like a copy of the most recent financial statement to ensure we still remain under budget for the 2019 season as was established after all disbursements in late 2019. The Beach Committee has compiled and submitted the requested "description of purpose." Please advise of any proposed edits or changes. Life Guard recruitment will soon be gearing up again. DSBP has advertised "Starting pay \$15.76/hour" in a social media recruitment posting that also mentions "Paid during training" as well as "Housing opportunities starting at \$300/month." (It appears that MBA will be fortunate to NOT require a housing program again this year). Other beaches in our region are rumored to be responding this market rate. We will monitor. David Taylor received an unsolicited inquiry from a possible new community member through inheritance (as stated by the caller) of a property. In the call they politely requested approval to solicit donations from the MBA membership using our MBA email address book to voluntarily benefit the individuals on the beach patrol that may have travel expenses for the national lifeguard competitions. The caller is not connected with the patrol, but expressed he is interested in the community. David requested he hold off until the board could discuss the ramifications of this topic. He agreed to refrain until further notice. Note: The patrol members individually fund all competition related expenses, and compete on their own time, including the competition they host annually on our beach. Some fundraising on their part is involved such as the sale of T-shirts, and random resident donations over the years to offset costs. MBA does not fund these activities. This topic above is mentioned simply to bring light onto the caller's inquiry. Alex Sella has indicated the requested modifications to CFC proposed lifeguard stands are being addressed and shared a photo of a sample.

### **Beautification Committee**

Tris and Margie met on January 3, 2020 to look at the condition of the MBA median signs on Rt 1. Both signs are in very bad condition; and will be replaced in the spring with signs that use the same design as the updated version at the entrance on Bridge Rd. Tris has cleaned all the MBA signs including stop signs. MBA has contracted with MAC Outdoor Land Services to clean out the brush along the fence on Bridge Rd next to the electrical plant. Once the brush has been cleared, the Committee can proceed with new plantings in that area. Tris, Margie and Chuck Taylor met on January 3 to talk about how to define Beautification tasks from Maintenance tasks. It was agreed that Beautification tasks are new plantings and/or designs etc that enhance the appearance of the community. Maintenance tasks are those tasks required to maintain the appearance and/or the life of plantings and/or structures that have been put in place. There needs to be a balance between installing new

## January 11, 2020: Committee Reports

things and maintaining existing things. Chuck would like to make sure that tasks are done; and he is willing to help with that. Tris is also willing to help with this (separate from his role of Chair of the Beautification Committee). Priorities for maintenance need to be established. Chuck created a list of projects in 2018. That list is now out-dated and he will update it. Then he and Margie will prioritize it; and she will work with Alex and the Community Facilities Committee to schedule the tasks for completion. Margie questioned whether there might be community members with an interest in gardening, landscaping, maintenance and light construction projects (for example) who would be willing to give an hour or so to work on specific projects and become more involved in the community. Tris and Chuck agreed that this was the life-blood of the community before; and might be worth a try again. Margie will include that question in the monthly email blast to the community. Chuck will take a ride-around of the community on an as-needed basis to look for tasks that need attention.

### **Budget/Finance Committee**

DRAFT Minutes of MBA Budget Committee Meeting, December 13, 2019

Present: Committee members Steve Larsen (Chair), Marty Shecter, and Jeff Rivest. From CAS (telephonically) Mary Grimm and Ruby Halligan

- The Committee reviewed the recommendations from last year relating to increasing the rate of contributions to the Capital Reserve Fund, and the Beach Fund. It was noted that based on possible costs of replenishing the MBA beach in the case of a major storm, the Beach reserves are projected to be inadequate in the next 5-6 years even if the rate of increase were 5% each year. The Committee agree that once the overall operating budget is determined for the coming year, it would be desirable to increase the rate at which contributions are made to the Beach Fund.
- The Committee reviewed the early draft of the Draft 2020/2021 operating budget with a focus on larger items that most significantly impacted the budget, recognizing that many estimates for expenses were not yet available. The following items were noted:
  - CAS did not have a quote yet for insurance coverage, but expected rates to increase by 5-7%. Renewal quotes typically come only a few weeks before renewal.
  - The Board was considering a revised management contract from CAS, that if adopted, would not significantly add to expenses in 2020/2021.
  - The Committee was advised that overtime expenses was causing an increase in estimated maintenance payroll for the upcoming budget year.
  - There was no available estimate for trash removal and recycling.
  - Currently there is no contract for snow removal, and this would be raised at the next Board meeting.
  - The Committee noted that the amount of payroll devoted to bonuses for beach patrol had increased and was a material component of compensation for some guards. The Committee recommended that the Beach Committee adopt

## January 11, 2020: Committee Reports

objective criteria for the payment of year- end bonuses.

- The Committee noted that two more roads would be fog sealed in the coming year and agreed this should be undertaken.
- The Committee discussed expenditures for Mobi Mats in the coming year.
- The Committee discussed other opportunities for revenue to support the budget and reserve accounts. It was noted many communities have a rental fee, paid by renters. The Committee discussed how it would be helpful to understand how such a fee is implemented; whether it would be dedicated to a particular purpose, such as the Beach Fund; and the desirability of keeping such a fee simple to administer if the community votes to approve such an approach.

### **Building Committee**

The following is an update of

#### **Large Permits:**

- 29 Addy – Work continuing
- 16 Addy – Bathroom and kitchen remodeling.
- 23 Bayberry – Expanding porch and replacing roof shingles
- 17 Bridge – Expanding interior footprint of house without expanding the exterior footprint. Adding an elevator. In addition, adding some additional decking.
- 18 Dune Road – Permit pending for new decking and railings; new paver driveway, concrete under house and new storage room and shower under house.
- 1 Dune – New Construction
- 19 Short – repair & extend deck

#### **Small Permits:**

- 25 Short – Roof Repair
- 23 Short – Remove two trees
- 23 Short – Exterior Painting
- 41 Dune – enclosing some deck area
- 6 Errett – Replace rotten deck boards
- 12 Bridge – Chimney work

### **Commercial Committee**

The Commercial Committee continues to work with the Produce Stand.

# January 11, 2020: Committee Reports

## **Community Facilities Committee**

- Bridge Road Fence Damage
  - Posts were replaced and new boards install the weekend of 11/02/2019.
  - We are looking to find a supplier of the 3"x6" boards to make the mid rail match the existing wood.
  - No new update.
- Dune Fencing
  - Installation will continue south. Almost to Evergreen Road, should be completed in the next month.
- 18 Bayberry Culvert Work
  - New pipe has been installed; final gravel still needs to be installed by Matt's Paving.
- 27 Errett Driveway Extension Request
  - The owner has requested to extend the width of the driveway. This work will require an agreement as it will include another crossing over the drainage ditch. The board will need to approve this request and provide the agreement.
- Polaris Repairs
  - We received a quote to repair the Polaris for approximately \$3,500.
  - Repairs include the following:
    - New Tires
    - Exhaust Repairs
    - Repairs
    - Steering Repairs
    - Bearing Replacements
    - Full Service
  - A new Polaris would cost approximated \$10,000.

## **Future Projects**

- Creak sealing for beach Streets
  - Should be performed in the spring once temperatures rise above 50 degrees.
  - Sealer is \$10 a gallon, would need approximately 60 gallons to complete the crack filling.
- 4th of July Lighting Project
  - Proposal to be discussed during the January Board Meeting. Update from request to DeIDot will be discussed.

## January 11, 2020: Committee Reports

- We are currently working on a proposal for the light and cone rental. If received proposal will be reviewed during the meeting.
- Route 1 State Lighting Project
  - Priority list for RRFB was provided per list developed at the November Board Meeting.
  - No new update at this time.

### **Community Patrol Committee**

No report.

### **Social Committee**

The Middlesex Beach Happy Hours have been a great success for our community members having an opportunity to meet one another. However, it is time for new leadership. I'll be stepping down immediately. The board will now have time to continue or revamp this social activity. It has been a great privilege working with the MBA Board and the community.