



Committee Reports to the Board

Saturday, November 16, 2019

Beautification Committee

Minutes from the November 9, 2019 Committee Meeting

Caroline Aberbach, Peggy Taylor and Tris Kruger met at 41 Dune.

Chuck Taylor was thanked for his work with McCabe to accomplish tasks that had previously been identified: removal of dead bushes, trees trimmed, and new plantings.

Areas to be worked on are Dune & Short roads particularly towards Rt 1 near Sea Colony.

The south end of Dune needs two dead trees removed when the building at 1 Dune has been completed.

At the entrance, pink, white and red begonias will be planted. ILEX, boxwood, Azalea. We need to think about hiring staff to water. Daily watering is needed in the hot months.

In the median, crepe myrtle needs to be added near Sea Colony.

At the fence along Rt 1, trees need to be added.

A donation has been received as a memorial and roses are requested. Short Rd needs roses. New signage is coming on Rt 1. This should be done in the spring.

Follow up needs to be done with Ben at McCabe's on the area around the electric plant at Errett Rd.

Meeting was adjourned.

Budget/Finance Committee

Work will begin on the Budget this month.

Building Committee

Minutes from the October 19, 2019 Committee meeting

Jeff Sella, Alex Sella, and Mark Cyr met at 25 Short Road. As part of the meeting they met with Janie Switzer (1 Dune) and her contractor, Phil Oneschuk (P.D.O. Construction, LLC). Meeting called to order at 3:05 PM

We started the meeting reviewing the plans for 1 Dune and answering the questions posed by the Board:

- Setback questions
- Lot dimensions

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- House dimensions
- Lot coverage
- Height
- Driveway across MBA property would be interlocking pavers and meet our current definition of pervious
- Fence restrictions per covenants
- DNREC approval is needed in addition to Sussex County

19 Short--Property owner confirmed rear setback

23 Bayberry--Drawings for the expanded porch conform with all setback requirements. The current shingled roof will be replaced with a new shingle roof. This will be a large project with a projected cost \$29,300.

41 Dune – Not enough information submitted to approve proposed porch enclosure.

Meeting adjourned at 3:45 PM

The following is an update of all large projects occurring in the Community

- 29 Addy – Work continuing
- 16 Addy – They have been issued a permit for bathroom and kitchen remodeling.
- 23 Bayberry – Expanding porch and replacing roof shingles
- 17 Bridge – Expanding interior footprint of house without expanding the exterior footprint. Adding an elevator. Adding some additional decking.
- 46 Dune- The non-compliant steps have been removed. All other items related to this permit were previously approved. The project has been completed and the deposit refund needs to be approved.
- 1 Dune –The permit for the new structure cannot be approved because they have not received DNREC approval.

Small Permits

- 19 Short – repair & extend deck (pending confirmation of compliance with rear setback).
- 41 Dune – Enclose deck. We have requested more details.
- 23 Bayberry – Tree trimming and possible tree removal

Action Items

- Approve the deposit refund 14-16 Beach Plum (\$2,790)
- Approve the deposit refund 46 Dune

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Commercial Committee

Committee members: Margie Cyr (MBA President), Marty Shecter (Chair), Bill Gay
William Gay has agreed to serve on the committee. In the process of recruiting others.
Waiting for a response from MBA's attorney regarding Kathy Dryden's project on Beach Plum.

The permit application for the Produce Stand has been received. The Committee will review asap.

Community Facilities Committee

Committee Members: Margie Cyr (Board President), Alexander Sella (Chair), Tucker Foreman, Edward Sella

Chuck Taylor has agreed to drive around the community and inform the committee of issues that he sees.

Ongoing Project Update

- Fog Sealing
 - Final Inspection completed on 11/02/2019 – CAS to pay final invoice for the work.
- Bridge Road Fence Damage
 - Posts were replaced and new boards install the weekend of 11/02/2019.
 - We are looking to find a supplier of the 3"x6" boards to make the mid rail match the existing wood.
- Dune Fencing
 - Installation is complete from the North to approximately Bridge Road.
 - Installation will continue south.
- Bayberry Storage Area
 - New gate was installed on 11/09/2019.
 - Fence install to enclose area will continue over the next few weekends.
 - Gravel for area is to be delivered the week of 11/18/2019.
 - Skid Steer for the work was rented for one day on 11/22/2019.
- 18 Bayberry Culvert Work
 - Matt's Paving Provided a new Quote of \$6,000.00 for the extended culvert.
 - This is an additional cost of \$1,200.00 from the original proposal.
 - Stacy Haller (property owner) has agreed to pay the difference in cost.
 - An agreement needs to be formalized at today's Board meeting.
 - Once approved the project needs to be scheduled (asap after 11/16/19)

Future Projects

- Creak sealing for beach side streets
 - Should be performed in the spring once temperatures rise above 50 degrees.
 - Sealer is \$10 a gallon, would need approximately 60 gallons to complete the crack filling.
- Route 1 Lighting Project

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- Kyle Clevenger (Whitman, Requardt & Associates, LLP) will be making a presentation on the project at this Board meeting.

Community Patrol Committee

Activities are quite low at this point considering we are outside of the “season” so to speak. However, there are several notable items to call out for the Board:

- The golf cart is undergoing repairs. Dave Greer has been in active communication with the vendor making those repairs. When Dave goes to pick the unit up he will receive training on regular battery maintenance for the machine so that he and the Community Patrol staff can ensure the batteries are properly cared for in the future. In speaking with Dave, the idea of a maintenance plan with the current vendor is not viable considering the distance that required for transport.
- We have prepared a recommended end-of-season bonus for Community Patrol staff members for board approval during the November executive session. These allocations were done in conjunction with feedback directly from Dave Greer.
- Mike O’Mara is going to coordinate with Ruby to begin recruitment for 2020 Community Patrol staff to begin no later than January 1, 2020.