

MIDDLESEX BEACH ASSOCIATION PERMIT APPLICATION
CONSTRUCTION LARGE PROJECTS OVER \$25,000

Construction is defined as any Interior or Exterior Work resulting in a new, added, or altered main structure and its attachments; detached accessory buildings including sheds and detached garages; fences, walkways or retaining walls; signs; and/or imperviously paved areas. This includes any pile driving, drilling, excavating, filling or grading associated with the construction, as well as the staging/storage of materials and equipment related to the construction.

Ownership Entity: _____ MB Address: _____

Primary Contact: _____

Perm Address: _____

Phone No. _____ email: _____

Contractor: _____ Phone No. _____

Contractor Address: _____

Construction Cost: _____ Est Completion Date: _____

Height of highest point above road _____

I/We hereby apply for a permit to perform the following scope of work:

I/We agree: To adhere strictly to the plans and specifications listed in the attached documents to be approved by the MBA Building Committee unless changes are authorized in writing by the Building Committee; to obtain appropriate Sussex County & DNREC permits as appropriate for this work (*with particular attention to County codes regarding Single Family Zone requirements, if applicable*); **to engage in Construction Work only when permitted by the Middlesex Beach Association Rules and Regulations and otherwise abide by the Restrictive Covenants of the Middlesex Beach Association**; and agree to repair or pay the actual cost of repair to any other property damaged in the course of work hereby authorized.

Property Owner's Signature(s): _____ Date: _____

Two hard (paper) copies of the construction and site plans, along with all other required documents as specified in the Middlesex Rules and Regulations for Construction document should be included with this application. Mail documents to: **Community Association Services, MBA Property Manager, 8600 Coastal Highway Ste 200 Ocean City, MD 21842. Telephone: (410.524.1500).**

FOR BUILDING COMMITTEE USE ONLY

Date Received: _____ Permit Amount/Issue Date: _____/_____/_____ Block _____

Construction Deposit Amount/Date/Check No: _____/_____/_____ Lot No _____

Permit Number _____

Two checks need to be submitted with the application. **Permit Fee check:** Projects of \$25,000 and over, the MBA permit fee is \$250 plus 1/2% of the cost over \$25,000 to a maximum fee of \$1500. Note: if the lot size exceeds the MBA single lot, then the MAX permit fee is adjusted; double lot project has a max MBA permit fee of \$3000. And a check for the **Damage and Completion Deposit:** 5% of the construction cost.